

MILCOMBE PARISH COUNCIL

TUESDAY 3 SEPTEMBER 2019

Clerk & Responsible Financial Officer
Theresa Goss
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Middleton Cheney
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27 August 2019

Dear Councillor,

A meeting of the Parish Council will be held on **Tuesday 3 September 2019 at 8.00pm** at the Village Hall, Milcombe to transact the business set out in the Agenda below, and you are summoned to attend.

The District Councillors have been invited to attend and Councillor Kieron Mallon has been invited as County Councillor.

T.Goss
Clerk to the Parish Council

A G E N D A

1. **Welcome** – To welcome the Councillors and the public to the meeting.
8.00pm
2. **Apologies for absence** - To receive any apologies for absence from the meeting.
8.00pm
3. **Declarations of Interest** - Members are asked to declare any interest and the nature of that interest, which they may have in any of the items under consideration at this meeting.

Advice on declarations of interest should be sought from the Clerk prior to the meeting, as advice cannot be given to Councillors at Parish Council meetings.
8.00pm
4. **Minutes** - To approve the minutes of the meeting held on 2 July 2019. **(Attached)**
8.00pm – 8.05pm
5. **Matters Arising** - To discuss any issues arising from the minutes of 2 July 2019.
8.05pm – 8.10pm
6. **Chairman's Announcements**
8.10pm – 8.15pm
7. **Open Forum** – Members of the public are invited to raise any items which concern the Parish.
(Maximum of ten minutes in total for this item)
8.15pm – 8.25pm
8. **Reports from County and District Councillors** - To receive reports from the Milcombe County Councillor and District Councillors.
8.25pm – 8.35pm

9. Village Matters

- i) Village Organisations – To receive reports from the Chairmen of village organisations.
- ii) Play Area – To:
 - a) receive a report from Councillor Peter Booth on the village play area; and
 - b) receive a progress report on the proposals for new play equipment in the village play area.
- iii) VAS Data – To consider the traffic data from the VAS by the Horse and Groom.
- iv) Village Defibrillator – To discuss the purchase and siting of the village defibrillator.
- v) Community Emergency Plan – To discuss producing a Community Emergency Plan.

8.35pm – 8.50pm

10. Planning

- i) Planning Applications - To note the planning applications which have been considered by the Parish Council since the last meeting. **(To follow)**
- ii) Results of Planning Applications - To note the results of planning applications determined by Cherwell District Council's Planning Committee. **(To follow)**
- iii) Gladman Developments Limited, Proposed Planning Application on South Newington Road, Bloxham – To note the proposed development concerning 95 houses on South Newington Road, Bloxham.
- iv) 19/00617/F - New School, Bloxham Grove Road – To discuss and make comments on the amended plans. **(Information Previously Circulated)**
- v) 19/01496/F - Horse And Groom Inn, Main Road, Milcombe – To consider a retrospective application for kitchen ducting: in-put and out-put. **(Information Previously Circulated)**

8.50pm – 9.05pm

11. Parish Council Matters

- i) Councillors Training Courses – The following training courses are available to Councillors:

Date	Subject	Half/full day	location
Wednesday September 18 th	13. Roles and Responsibilities for new councillors and clerks	Full day	Didcot Civic Hall, Britwell Road, Didcot OX11 7JN
Wednesday October 2 nd	14. Budgeting and financial management for councillors 15. VAT for clerks (and councillors!)	Half/ morning Half/ afternoon	Begbroke Science Park, Woodstock Room, Begbroke OX5 1PF
Thursday November 21st	16. Planning – How local councils fit into the planning system and effective responses to planning applications	Half/ morning	West Oxfordshire District Council, Witney, OX28 1NB

9.05pm – 9.10pm

12. **Finance**

- i) Accounts for Payment and Bank Reconciliation – To approve the accounts for payment and note the bank reconciliation. **(To follow)**
- ii) Appointment of Internal Auditor 2019/2020 – To appoint Arrow Accounting as the Internal Auditor for 2019/2020. **(To follow)**

9.10pm – 9.20pm

13. **Correspondence** - Items of correspondence will be circulated to members.

9.20pm

14. **Meeting Dates** - Future meeting dates for Milcombe Parish Council are stated below. They will commence at 8.00pm at the Village Hall, Milcombe unless stated otherwise:

- 3 September 2019
- 4 November 2019

9.20pm

15. **Items for the Next Agenda**

9.20pm